iPads in the Library Tip Sheet

## What are the critical elements of a successful iPad program?

* A librarian who is persistent, eager to learn, a creative problem solver, and able to spend additional time to implement the program
* Sufficient bandwidth to support additional internet access
* Technology Coordinator or Librarian able to troubleshoot technical problems and maintain the iPads (syncing apps, updating operating systems, etc.)
* One-to-one environment (30 iPads) with a sync cart
* A supportive network of iPad teachers such as the cpsipadlibrarians google group

### What structures should be in place?

* Acceptable Use Policy that is reviewed with students regarding what is appropriate use
* Library scheduling that can support sustained projects (flexible scheduling, blocked specials) to best provide continuity, depth and momentum
* Media release forms from students allowing student work to be shared online

### What are the essential requirements to boost student learning?

* A librarian who has a solid understanding of the school’s curriculum so that he or she can collaborate or coordinate research and use of technology
* Apps that can transform learning by enhancing efficiency, collaboration, creativity, organization, critical thinking (SAMR model)
* Technology projects aligned with curriculum content to deepen learning and facilitate teacher and student collaboration

### What are some organizational tips that improve efficiency of procedures?

* Color code iPads with colored cases for each table group
* Number iPads and set the wallpaper with the unit’s number
* Barcode iPads and add them to library catalog for circulation to teachers
* Create folders to store different categories of apps (e.g. productivity, storytelling, books, etc.).
* Share files via email, DropBox, or Edmodo
* Create “project pages” on a classroom or library website (e.g. on wikispaces or google) to provide a single place with all information, resources, documents, teacher models of completed work, links to student work, etc.